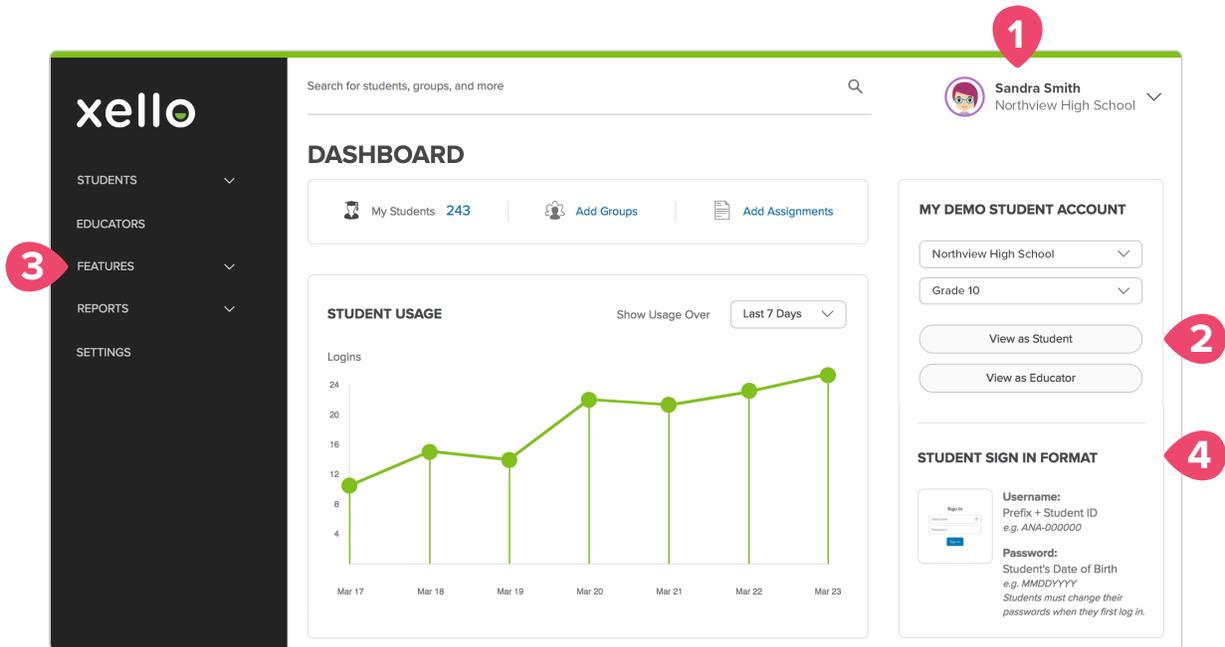# xello

Let's get started!

Sign in to Xello using the credentials you received via email or through single sign-on. Once you're in your account, here are a few simple steps to help get you started with Xello and on your way to becoming a future-ready hero!

1. Personalize your account

Click on your name in the top right corner. Then click on *Profile* in the drop down menu. This is your Educator Profile page. Give it some personality by clicking on *Change* below the default icon and uploading any picture you want—after all, this is your space!

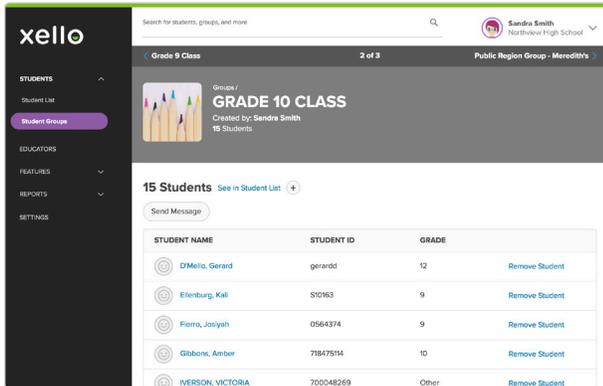## 2. Experience what your students experience

Head to your *Dashboard* in the left navigation. In the *My Demo Student Account* section on the right, select a grade from the drop down menu. Click *View as Student*. You're now seeing exactly what your students will see in their Xello accounts.

3. Get inspired by exploring lessons

Become familiar with Xello's fully integrated lessons. Click *Features* in the left navigation, then *Lessons*. Click on each lesson title for an overview of the content. Experience a lesson yourself by going back to your *Demo Student Account*, finding the *Activities to Complete* section and clicking on *Start*.

4. Log your students in

Now that you've gotten started in your Xello account, head back to your *Dashboard* and prepare to get your students logged in. You'll see your school-specific instructions in the *Student Sign In Format* section on the right of your screen. Have your students follow these steps and (huzzah!) they'll be signed in!
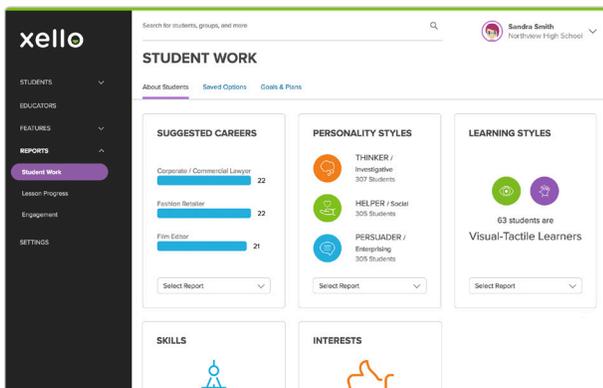
Well done! What's Next?

Continue to explore how to help your students become future ready with Xello!
Once your students are in the system, here are a few super useful features you'll want to check out.

Groups

Organize your students into groups based on classes, clubs, or any other factor you find helpful. Use your groups to create assignments, review work and run reports.
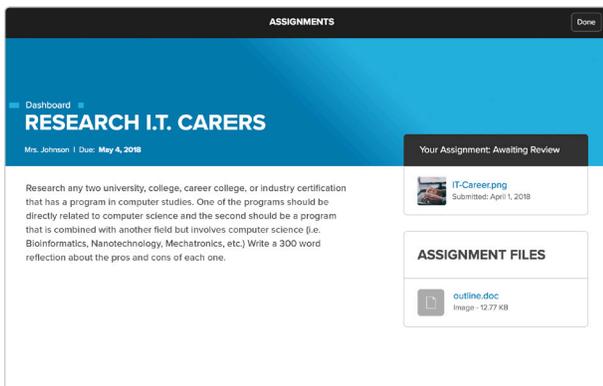
Students ➤ Student Groups ➤ Create Group

Reports

Once your students start working in Xello, you can run reports to monitor usage, gain insights into their goals and interests and track progress.

Reports ➤

Assignments

Create additional opportunities for learning with the flexibility to upload custom content, assignments, website links and resources in one centralized place.

Students ➤ Assignments

Congrats! You're on your way!

Questions? We've got your back! Reach us at **help@xello.world** or
+1 (800) 965-8541 and check out **help.xello.world** for more information.